



Role Description

Role title:	CleanupUK Trustee (volunteer role)
Responsible to :	CleanupUK Board of Trustees
Time commitment:	<ul style="list-style-type: none"> • 4 trustees' meetings per year normally lasting 3-4 hours and including a longer "away day" – all usually either by videoconference or in London (normally 2 meetings per year) – plus ongoing contribution to videoconference and other meetings as appropriate • Participation in appropriate sub-committees and working groups between trustees' meetings
Period of tenure:	Trustees are appointed for a three year term, after which they are eligible for re-election for a further three year term, a maximum of six years in all. The option exists for trustees to serve an additional three year term in exceptional circumstances
Overall Purpose:	The role of a charity trustee is to share ultimate responsibility for governing a charity and directing how it is managed and run. The Board of Trustees is the governing body of the charity and is ultimately responsible for everything the charity does. It is accountable in law to the donors through the Attorney General and the courts. The trustees must act in the best interests of the beneficiaries.
Main duties and responsibilities :	<ul style="list-style-type: none"> • The trustees as a board are collectively responsible and accountable for ensuring and monitoring that the organisation is performing well, that its aims and strategy are driven forward and that it is solvent and complies with its obligations • Play an active role in approximately 4 meetings per year as well as in sub-committees, working groups and more <i>ad hoc</i> conversations and communications throughout the year • You will be invited also, on a voluntary basis, to other events and litter-picks that we hold throughout the year • The Chief Executive may ask to meet with you or ask you for your help with any particular issue that plays to your individual strengths
Specialist skills and knowledge	<ul style="list-style-type: none"> • A successful senior fundraiser • A good understanding of a broad range of fundraising channels, including trusts and foundations, statutory and Lottery, corporate partnerships and other channels that a growing charity might wish to make use of
Person Specification	In general, we would like trustees to bring to CleanupUK skills and/or knowledge relevant to the needs of the charity

	<p>Experience</p> <ul style="list-style-type: none"> • Experience of acting as a trustee would be useful but is by no means required • You may have particular skills and experience (e.g. fundraising, finance, marketing/comms or working in a local authority) that would be useful to CleanupUK • Having litter-picking experience might also be beneficial <p>Knowledge</p> <ul style="list-style-type: none"> • Understanding how charities work would be useful but, again, is by no means required • Understanding of deprived/disadvantaged areas from a community perspective would be useful <p>Personal characteristics</p> <ul style="list-style-type: none"> • Being interested in and passionate about the issue of litter and the effect it has on communities is required • Having sufficient time available to devote to the role is also essential
Expenses:	Agreed out-of-pocket expenses will be paid upon presentation of receipts and a claim form, including reimbursement of travel costs between home and meetings