



About CleanupUK

We support communities to come together, and form locally led litter picking initiatives to tackle the litter problem in their neighbourhood and strengthen their community.

We do this by:

- Setting up Cleanup Hubs in the most littered areas of need
- Supporting community litter picking groups to start, grow, or sustain their activities by providing information and advice
- Creating an online network for litter pickers across the UK to share ideas and celebrate their achievements.

About our team:

We're a small, friendly team committed to supporting volunteer litter pickers across the country. We each work remotely across the country.

About Cleanup Hubs

Cleanup hubs are spaces to store equipment for volunteer groups and individuals in the community to use. By hosting this equipment and loaning it out, organisations are championing volunteering in the community and promoting litter picking. We've already launched 50 Cleanup Hubs from Hastings to Hartlepool and are aiming to set up another 50 in 2024. It's an exciting time to join CleanupUK!

You can take a look at our existing hub network here: [cleanupuk | Community Cleanup Hubs](#)

Job Description:

Job title:	Community Hub Support Team (Various locations)
Location:	<p>CleanupUK are looking to recruit a number of people for part time roles in the following areas:</p> <ul style="list-style-type: none"> • Tendring • Plymouth • Bristol • Birmingham • West Midlands (Including Birmingham) • Northeast England – Preferably in or around Newcastle or Tees Valley <p>Be part of a new team who will be our eyes and ears on the ground.</p> <p>The role will involve travel between home and events within the local area specified. There will also be an element of research required into potential new community partnerships.</p>
Responsible to :	Area Coordinator or Operations Manager
Remuneration and Time commitment	<p>£16 per hour – We anticipate an average of about 15 hours per month; this will vary from 10 hours a month in the quiet season to 15–20 hours per month during our busiest season (March – October)</p> <p>This is a self-employed role on an ad hoc basis.</p> <p>Session lengths will vary: For example, you might spend an hour in an online meeting with the team, or you may spend a couple of hours</p>

	doing some internet research, or you may be out litter picking with a hub for a whole afternoon.
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<p>Main duties and responsibilities:</p>	<p>To represent CleanupUK at a local level by attending events and supporting the development of the Cleanup Hub network.</p> <p>Meeting with and supporting potential and existing community partner organisations and the communities they work in to help increase the number of people litter picking locally.</p>
<p>Tasks will involve:</p>	<ul style="list-style-type: none"> ● Liaising with Cleanup Hubs and communities as required ● Attending events and reporting back in to CleanupUK's Operational Team. ● Helping to keep active records of the litter picking that is taking place, such as ensuring litter picking statistics are being logged at hubs and taking photos for our social media channels ● Promoting the project locally, both on the ground and online. ● Online research to help us to identify new community partners, and attending online or face to face meetings with new prospective partners ● Attending monthly team meetings online ● Occasional support to the corporate partnership team may also be required
<p>Person Specification</p>	<p>A community-minded person who is energetic, reliable and enjoys being outside.</p> <p>We are keen to find someone with a sense of fun, who cares about the environment and enjoys chatting to people of all backgrounds.</p> <p>Person specification:</p> <ul style="list-style-type: none"> ● Be passionate about strong communities and improving the environment ● Have experience of community engagement ● Have a strong desire to live in a clean and safe environment and to help others to do so too ● Have a cheerful, outgoing and positive personality ● Be able to work well alone and within a team ● Be a reliable timekeeper

	<ul style="list-style-type: none"> ● Be an effective communicator face to face, on the phone, and by email. ● Have good availability and flexibility – both during the week and weekends. ● Own your own phone and computer ● Be proficient with a number of Microsoft Applications and a willingness to learn others ● Experience of good record keeping in another role <p>Desirable:</p> <ul style="list-style-type: none"> ● Experience of litter picking ● Experience of community engagement in the local area
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Training	CleanupUK will provide all the training and advice that you need to carry out this role. This will be mostly online sessions but some shadowing of the area coordinator for an agreed length of time before taking the lead on visits by yourself will take place as part of your induction.
Expenses:	Agreed out-of-pocket expenses will be paid upon presentation of receipts and a claim form, including reimbursement of travel costs between home and work locations
Contact:	Applications for the role can only be made via the Charity Job